EFMP SCREENING INSTRUCTIONS

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(excludes Holidays)

IMPORTANT NEW PROCESS—As the Army's NEW Enterprise-EFMP (E-EFMP) is in effect, Service Member must initiate any EFMP needs via E-EFMP Website. If Service Member's family members are in Hawaii, follow the instructions below:

- 1. Must create a DS Logon (if it's an <u>adult family member</u> who needs an update, he/she must create their own DS Logon/password): https://myaccess.dmdc.osd.mil/identitymanagement/registration.do?execution=e1s1
- 2. Ensure soldier's milConnect account is updated/current. Will need supervisor's and commander's e-mail address.
- 3A. For <u>new enrollments</u>, or <u>updates</u>, Member request a "Enrollment" or "Review" via E-EFMP website: <u>efmp.army.mil</u> (Use Google Chrome)

Schedule an EFMP Update with family member's PCP who will enter update data into E-EFMP website once the electronic packet is received from the EFMP office.

Update/Enrollment will be processed via website where soldier can monitor progress. Note: Adult family members will subsequently need to sign HIPAA release and concur their own forms for accuracy during update/enrollment process.

3B. For <u>Command Sponsorship</u> (also known as EFMP screening), or overseas screening request a <u>Family Member Travel Screening</u> (FMTS option) via E-EFMP website: <u>efmp.army.mil</u> (Use Google Chrome)

Family members must have a current physical (completed within the past 12 months) <u>PRIOR</u> to screening request. If family member has a civilian provider, please obtain a copy of current physical exam encounter notes.

Once request/physical reviewed, other documents may be requested such as civilian provider encounter notes or Pre-Developmental Questionnaire (PDQ). When information is sufficient, EFMP will reach out to schedule screening appt.

Once our screening appt is completed, DA5888 is electronically sent to local MPD/HRD via E-EFMP website. Please monitor your packet via the website.

E-EFMP WEBSITE QUESTIONS: armyefmpsupport@bamtech.net